

**MEETING OF THE COMMISSION
ISLE OF PALMS WATER & SEWER COMMISSION
SEPTEMBER 17, 2025**

In accordance with the Freedom of Information Act, the Agenda was posted on Thursday, September 11, 2025, at City Hall, the Commission Office, and provided to *The Post and Courier*. The meeting was held on Wednesday, September 17, 2025, at the Commission Office, 1300 Palm Boulevard on the Isle of Palms, SC.

Attending were Chairman Bob Hooper, Vice Chairman Jeff Forslund, Secretary Donald Smith, Commissioner Curtis Helfrich, PE, Commissioner Jay Leigh (via phone), General Manager Chris Jordan, Special Projects Administrator Bill Jenkins, Operations Manager Shorty Meade, Comptroller Helena Stickles, CPA, Engineer Mark Yodice, and Attorney Jennifer Blumenthal.

Chairman Hooper called the meeting to order at 8:00 a.m.

As there were no corrections offered to the minutes of the regular meeting of August 20, 2025, the minutes were approved as presented.

As there were no citizens present, Chairman Hooper dispensed with the reading of the Chairman's Statement.

Special Projects Administrator Jenkins began the Manager's Report. He said that Engineer Yodice heard from RIA that the reimbursement check for this project has been processed.

Bids for the Fairway Dunes Villa water main replacement project will be opened on September 23. Five contractors have expressed interest in bidding. Bids for the Beach Club Villas Phase II water main replacement project will also be opened on September 23. Staff plans to request that the Commission move this project to FY26 if possible.

Thomas & Hutton has completed the survey work for the Duneridge Lane water main replacement project and is working on the plans. Review plans are expected in the next two weeks.

General Manager Jordan reported that it has been a quiet month. He also reported that Terry McKenzie is retiring on September 19, 2025, after 32 years of service.

Comptroller Stickles delivered the Financial Report. She said that the bond series checking account has been closed and the money transferred to the Concentration Account. The Commission earned approximately \$13,000.00 in interest last month at a rate of approximately 4.5%.

August 2025 revenues were over budget by \$340,625.00, and expenses were under budget by \$52,857.00, resulting in a positive net revenue of over \$393,000.00, which is better than expected for August. Year-to-date revenues are outperforming last year by approximately \$200,000.00.

The Commission received the SCIIIP grant reimbursement on September 15, 2025. A check for \$756,471.00 was deposited into the checking account.

Under Old Business, the Commissioners discussed a date for the plant dedication. Vice Chairman Forslund made a motion to hold the plant dedication on Saturday, October 25 at 11:00 a.m. Secretary Smith seconded the motion. The motion passed unanimously.

Further discussion about the details of the event will be discussed at the October 15 monthly meeting. A public meeting notice will be posted for the event.

Secretary Smith made a motion to go into Executive Session pursuant to SC Section 30-4-70(a)(1) to discuss compensation matters. Vice Chairman Forslund seconded the motion. The motion passed unanimously.

The Commission went into Executive Session at 8:18 a.m.

The Commission returned from Executive Session at 8:29 a.m.

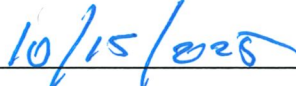
Chairman Hooper stated that no decisions were made.

Vice Chairman Forslund made a motion to adjust the compensation for the Commissioners for inflation from 2005 to the present. Commissioner Helfrich seconded the motion. The motion passed unanimously.

Commissioner Helfrich made a motion to adjourn. Secretary Smith seconded the motion. The meeting was adjourned at 8:30 a.m.



Robert W. Hooper, Jr., Chairman



Date