

MEETING OF THE COMMISSION
ISLE OF PALMS WATER & SEWER COMMISSION
AUGUST 20, 2025

In accordance with the Freedom of Information Act, the Agenda was posted on Wednesday, August 13, 2025, at City Hall, the Commission Office, and provided to *The Post and Courier*. The meeting was held on Wednesday, August 20, 2025, at the Commission Office, 1300 Palm Boulevard on the Isle of Palms, SC.

Attending were Chairman Bob Hooper, Vice Chairman Jeff Forslund, Secretary Donald Smith, Commissioner Curtis Helfrich, PE, Commissioner Jay Leigh, General Manager Chris Jordan, Special Projects Administrator Bill Jenkins, Operations Manager Shorty Meade, Comptroller Helena Stickles, CPA, Engineer Mark Yodice, and Attorney Jennifer Blumenthal (via phone).

Chairman Hooper called the meeting to order at 8:00 a.m.

As there were no corrections offered to the minutes of the regular meeting of July 16, 2025, the minutes were approved as presented.

As there were no citizens present, Chairman Hooper dispensed with the reading of the Chairman's Statement.

Special Projects Administrator Jenkins began the Manager's Report with an update on the Forest Trails Effluent Discharge project. Staff is still waiting for the reimbursement, but the project has been closed out. The Sewer Basin N project has been cancelled and will be discussed during Old Business.

The Fairway Dunes water main replacement project has been advertised, and bids will be opened on September 23, 2025.

The water main replacement project at Beach Club Villas is being put out for bid this weekend. Bids will be opened on September 23, 2025. Staff will bring those bids to the Commission in anticipation of requesting that this project be moved into FY26.

Thomas & Hutton has completed the survey of the Duneridge Lane water main replacement project and is preparing plans for the project.

Comptroller Stickles delivered the Financial Report. She shared data regarding the Commission's customer base participation in InvoiceCloud. The balance of the bond series checking account is the same as last month (\$247.15) after the FEMA grant of \$1,089,347.85 was deposited and transferred to the Concentration account on July 21, 2025. The account has been closed. Four miscellaneous checks totaling \$62,182.59 were received in July 2025.

She reported that \$800,000.00 was transferred to the State investment account from the Concentration account. The Commission earned \$10,868.00 in interest last month at a rate of 4.5%.

Revenues were over budget by \$251,000.00, and expenses were over budget by \$22,000.00, resulting in a positive net revenue of \$229,000.00.

Under Old Business, General Manager Jordan reported that he met with representatives from the RIA about the Sewer Basin N project. The RIA is hesitant to allocate more money toward the project since the bids were so high. Staff plans to apply to have those funds allocated to the Fairway Dunes Villas water main replacement project after the bids for that project have been received.

General Manager Jordan further explained, "Since RIA is going to fund that project, we already have another project that is designed and permitted...that is the Beach Club Villas project. So, the plan is since we are not going to have to spend the \$2.4 [million], we would like to move that project up and do it this year. Bid it at the same time and hopefully get some economies of scale bids and do that project. That is roughly \$1.4 million, engineer's estimate."

Bids for both projects will be opened in September 2025 and the results brought before the Commission in October. The projects must be completed by June 2026. Each of the projects is expected to take approximately 120 days to complete. Engineer Yodice noted that water and sewer project bids are coming in 150-200% higher than expected.

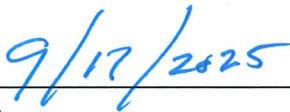
The Commissioners briefly discussed costs associated with Sewer Basin N and the desire to sewer the island.

The Plant-a-Palm 2.0 project was discussed under New Business. The citizen-led effort has raised more money and purchased more trees than anticipated. The project participants would like to plant some of the surplus trees on the Commission's property at 7th Avenue and Palm Boulevard. Vice Chairman Forslund said that the trees will be planted in the spring. There is no cost to the Commission, and Commission staff will not be asked to assist with the planting. Vice Chairman Forslund will inform the group that the Commission is interested in having trees planted on the property and make suggestions as to where they should be planted.

Commissioner Leigh made a motion to adjourn. Vice Chairman Forslund seconded the motion. The meeting was adjourned at 8:31 a.m.



Robert W. Hooper, Jr., Chairman



Date