

**MEETING OF THE COMMISSION**  
**ISLE OF PALMS WATER & SEWER COMMISSION**  
**AUGUST 21, 2024**

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In accordance with the Freedom of Information Act, the Agenda was posted on Wednesday, August 14, 2024, at City Hall, the Commission Office, and provided to *The Post and Courier*. The meeting was held on Wednesday, August 21, 2024, at the Commission Office, 1300 Palm Boulevard on the Isle of Palms, SC.

Attending were Chairman Jay Leigh (via phone), Vice Chairman Bob Hooper, Secretary Donald Smith, Commissioner Curtis Helfrich, PE, Commissioner Jeff Forslund, General Manager Chris Jordan, Special Projects Administrator Bill Jenkins, Operations Manager Shorty Meade, Comptroller Helena Stickles, CPA, and Engineer Mark Yodice. Attorney Jennifer Blumenthal was absent.

Vice Chairman Hooper called the meeting to order at 8:00 a.m.

Commissioner Forslund made a motion to approve the regular meeting minutes of July 17, 2024, as presented. Secretary Smith seconded the motion. The motion passed unanimously.

As there were no citizens present, Vice Chairman Hooper dispensed with the reading of the Chairman's Statement.

Special Projects Administrator Jenkins began the Manager's Report. He stated that the system at the Wild Dunes Pump Station is complete and operational. Staff is awaiting the completion of the punch list items and the record drawings to obtain a full Permit to Operate.

Wastewater is being treated at Forest Trails through the new plant while the existing plant is being refurbished. Upon completion, we will bring the existing plant back online.

Triad Engineering has been notified that it is the successful bidder of the R/O Concentrate Line Extension project. The Notice of Award was signed on July 31, 2024. The contract was signed on August 21, 2024, and the Notice to Proceed was issued for September 3, 2024.

Bids for the Forest Trails Effluent Discharge Upgrade were opened on August 19, 2024. Of 25 potential contractors, six (6) bids were received. Eadie's Construction was the lowest responsive bidder. However, Eadie's Construction is not registered on the SAM website, which is required for all federal contractors. Engineer Yodice has contacted the Rural Infrastructure Authority (RIA) to see if Eadie's must register before the project can be awarded. Once this issue has been resolved, staff will bring its recommendation to the Commission for approval.

Thomas & Hutton has been reviewing plans for Sewer Basin N. The design is close to being finalized. Staff continues to wait on Dewees Island to complete its water main project.

TruPani returned the lead service line inventory with a request to complete several more items. These items have been completed, and the inventory has been returned to TruPani. It will be sent to EPA and DHEC upon return from TruPani. This inventory will need to be updated every three years.

Regarding the cellular upgrades, we have not received any plans from them on what they want to add to the elevated tank.

General Manager Jordan reported that there were minor power outages during Hurricane Debby. He also shared that Special Projects Administrator Jenkins received the Life Member Award from the American Waterworks Association.

Comptroller Stickles delivered the Financial Report. She said that the balance in the bond revenue account is \$4,717.00 as of July 31, 2024, after a transfer of \$715,000.00 from the State Treasury account. Three checks totaling \$714,412.92 were written last month. A check in the amount of \$46,252.00 was received from CWS for the annual "true up" for system usage and actual expenses.

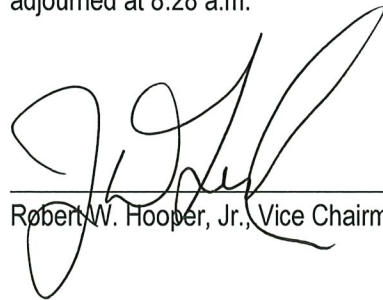
Cash reserves earned \$15,545.00 at a rate of 5.5% in July 2024. July revenues were over budget by \$239,194.00, and operating expenses were \$103,846.00 under budget. This resulted in a positive net revenue of \$343,000.00, which was \$65,000.00 more than that of July 2023.

General Manager Jordan confirmed that the contract with Charleston Water System has been signed.

Further discussion ensued concerning Eadie's Construction's bid for the Forest Trails Effluent Outfall Replacement project. Engineer Yodice said that he shared the other bid results with Eadie's to ensure that its bid is solid, and Eadie's has confirmed its bid. Engineer Yodice added that the other companies are from out of town and would incur additional expenses. He is working with the RIA regarding Eadie's registration on the SAM website. Vice Chairman Hooper requested that Attorney Blumenthal review the bid and contract.

Commissioner Helfrich suggested that the Commission consider a "higher and better purpose" for the creek bed at 41<sup>st</sup> Avenue now that the City's drainage work is complete. General Manager Jordan replied that he will look into the matter and bring that discussion to a future agenda.

Commissioner Forslund made a motion to adjourn. Commissioner Helfrich seconded the motion. The meeting was adjourned at 8:28 a.m.



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Robert W. Hooper, Jr., Vice Chairman

9-18-24

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Date